



June 18, 2026

Tender Notice
for
Procurement of Laptop, Desktop, Printer & Scanner

The Institute of Cost Accountants of India invites sealed quotations from reputed Authorized OEM Partner with proven track records, for **Procurement of Laptop, Desktop, Printer & Scanner**. Vendors fulfilling the eligibility conditions can submit their quotation in sealed envelope at the institute's tender box in the above mentioned address.

The quotation should be addressed to:

The Convener – Limited Tender Enquiry
The Institute of Cost Accountants of India
CMA Bhawan
12 Sudder Street
Kolkata – 700 016

Last date of submission of the quotation is **9th July, 2026 by 4.30PM.**

Eligibility Criteria

1. The tenderer should be a Company registered in India.
2. The tenderer should have a good reputation in the market and their clientele shall preferably include reputed Govt. & Private concerns.
3. The tenderer should have an appropriate support relationship with OEM Channel/Service partner etc. and **must submit bid specific OEM authorization documents with name, mail id and phone no of the signatory. The document must be ink-signed and stamped by OEM with bid reference number & date clearly mentioned.** If required, the document may be verified from OEM.
4. OEM should undertake that the quoted products are with OEM warranty as per bid requirement and not of bidder.
5. The tenderer / OEM should have online call logging facility for Repair and Service Center Support.
6. **Product compliance sheet needs to be submitted in OEM letter head.**
7. **The tenderer should have executed at least three similar work order of same or higher value during the last three years (2022–2023, 2023–2024, 2024–2025).**
8. **Tenderer must be a profit making organization in the previous three financial years with an annual turnover of at least 1.0 crore per year for last three financial years (2022–2023, 2023–2024, 2024–2025).**
9. Earnest Money Deposit of INR 75,000/- (Rupees Seventy Five Thousand Only) is to be paid through NEFT / RTGS to The Institute of Cost Accountants of India. **However, Micro and Small Enterprises (MSEs) as defined in MSE procurement policy issued by the Department of MSME are exempted from EMD after furnishing MSME Certificate.** Unsuccessful Bidder's EMD shall be returned within thirty (30) days after the contract is awarded to the successful bidder.
10. The EMD of the successful bidder(s) shall be returned after successful delivery and satisfactory installations of the items, subject to certification by the indenting department.



11. **Technical Evaluation will be done based on the eligibility criteria and as per the Configuration mentioned in the Technical Specification [Annexure – I (Page 4 to 7)].**
12. **Bidder's offer is liable to be rejected if they don't provide any of the certificates/documents sought in the Bid document.**

Scope of Work:

Delivery & Installation of the Computer Peripherals within 3-4 months.

The Institute of Cost Accountants of India CMA Bhawan 12, Sudder Street Kolkata – 700 016		Quantity
(a) Laptop Computer –		10
(b) Desktop Computer –		02
(c) DW Mono LaserJet Printer –		03
(d) Scanner –		05

Instruction to the tenderers

1. The tender shall be submitted into two parts in separate envelopes super-subscribing Technical bid and Financial bid. Both the envelope should be put into a third envelope super-subscribing with “**Procurement of Branded Laptop, Desktop, Printer & Scanner**” **(Bid Reference - IT/2026-27/04 Dated 18/06/2026)**
2. All the quotations have to be submitted within the dates mentioned in the document and The Institute shall not be held liable for any postal delays. Tender received after the stipulated time/date will be are liable to be summarily rejected without giving any reason.
3. The quotation is to be submitted as per details given in the enclosed **Annexure-I in Technical Bid (Page 4 to 7)** and **Annexure-II in Financial Bid (Page 8 to 10)** on vendor's letter head duly signed, stamped and dated on each page as their unconditional and explicit concurrence to the terms and conditions laid down by the Institute.
4. **Incomplete documents or incomplete submission of bids will be liable to be rejected.**

Terms and Conditions

1. The tenderer must be in its legal existence for more than a minimum period of 10 years. The tenderer must submit the latest document as a proof of Authorized OEM Partner.
2. The tenderer shall not sub-contract the mentioned work to any organization, person, firm or its franchisee without the prior approval of Institute.
3. The price quoted by the Tenderer should remain valid **for a period of three months** from the date of submission of tender.
4. The Institute is not bound to accept the lowest tender and reserves the right to accept either in full or in part of any tender. The Institute also reserves the right to reject the tenders without assigning any reason thereof.



5. All Payments will be made through Electronic Mode to the Bank Account of the selected Tenderer. Please mention Bank Details [(i) Name of the A/c., (ii) A/c. No., (iii) Type of A/c., (iv) Name of the Bank, (v) Name of the Branch with address, (vi) IFS Code No. and (vii) MICR No.] in the Quotation.
6. Earnest Money Deposit of INR 75,000/- (Rupees Seventy Five Thousand Only) is to be paid through NEFT / RTGS to The Institute of Cost Accountants of India. **However, Micro and Small Enterprises (MSEs) as defined in MSE procurement policy issued by the Department of MSME are exempted from EMD after furnishing MSME Certificate.** Unsuccessful Bidder's EMD shall be returned within thirty (30) days after the contract is awarded to the successful bidder.
7. The EMD of the successful bidder(s) shall be returned after successful delivery and satisfactory installations of the items, subject to certification by the indenting department.
8. After technically qualified, L1 bidder will be decided based on the Grand Total Amount (Highlighted Box in Annexure II, Financial Bid)
9. **100% Payment will be made after successful delivery and satisfactory installation subject to submission of invoice.**
10. **Upon being selected as the successful tenderer and being awarded the Order, the tenderer is expected to deliver all the items within 3-4 months, failing which LD will be imposed based on the calculation 1.0% of the basic cost of the delayed goods for each week or part thereof subject to a maximum of 5.0% of the delivered price / basic cost of the delayed item(s) and the same would be deducted from the submitted Invoice, while releasing the payment.**
11. Upon being selected as the successful tenderer and being awarded the Order, the tenderer is expected to reply to all queries/ complaints that may be raised by the Institute from time to time.
12. The institute, at its sole discretion, reserves the right to accept or reject any or all the quotations including the lowest tender at any stage without assigning any reason thereof and the decision of the Institute will be final and binding on all concerned.
13. All disputes, claims and demands arising under or pursuant to or effecting/touching the contract shall be referred to the arbitrator appointed as per the arbitration and conciliation Act 1996. The award of the Arbitrator shall be final and binding on both the parties under provisions of the Arbitration and Reconciliation Act, 1996 or any statutory modifications on re-enactment thereof as in force. Place of such arbitration proceedings shall be at Kolkata.

Statutory Requirements

1. PAN, GST along with the copy of registration.
2. Audited Balance Sheet of last three financial years.
3. IT Return of last three assessment years.
4. GST Return of last three quarters.
5. Bank Account number with IFSC code, Bank name and Branch
6. Proof of document that the tenderer has executed at least three similar work order during the last three years.
7. Proof of document that the tenderer is authorized OEM Partner.



ANNEXURE-I (To be submitted in Technical Bid)

BIDDER DETAILS

NAME OF THE ORGANISATION	
ADDRESS	
CONTACT DETAILS MOBILE NO: E-MAIL ID:	
COMPANY REGISTERED IN INDIA UNDER REGISTRAR OF COMPANIES (Enclose copy of the Certificate)	
PAN NUMBER (COMPANY / PROPRIETOR) (Enclose copy of PAN)	
GST REGISTRATION NUMBER (Enclose copy)	
TRADE LICENCE NO. (Enclose copy)	

Declaration: We / our company, together with this Technical Bid has submitted all necessary documents required for the Tender.

Date:

Signature of bidder:

Place:

Seal:



ANNEXURE-I (To be submitted in Technical Bid)

TECHNICAL SPECIFICATION

Sl. No.	Generic Configuration	Bidders to specify the Model Name along with Actual / Proposed Configuration
01.	<p>LAPTOP COMPUTER</p> <p>a) Form Factor Clamshell</p> <p>b) Chassis Aluminium chassis, CNC Aluminium keyboard and Screen to Body ratio minimum 87%</p> <p>c) Chipset Integrated in Processor</p> <p>d) Processor Intel® Core™ Ultra U5-125U or higher</p> <p>e) Memory 16 GB DDR5-5600 MT/s RAM, should support Dual Channel, Memory expandability up to 32 GB with 2 DIMM Slots (no sticker on mother board), memory should not be soldered broken.</p> <p>f) Storage 512 GB NVMe™ M.2 SSD with free one slot</p> <p>g) Graphics Integrated Intel graphics</p> <p>h) Display 14" FHD IPS, with digital microphone and HD Webcam (1920 x 1080), narrow bezel, anti-glare, 300 nits and above, 16:10 panel</p> <p>i) Audio Dual stereo speakers, dual array microphone</p> <p>j) Operating System DOS.</p> <p>k) Networking Integrated Gigabit 10/100/1000 Ethernet Controller & Intel AX211 Wi-Fi 6E 160 MHz +Bluetooth 5.3</p> <p>l) Ports 2 USB Type-C® 20Gbps signalling rate (USB Power Delivery, DisplayPort™1.4, HP Sleep and Charge); 2 USB Type-A 5Gbps signalling rate (1 charging,1 power); 1 HDMI 2.1; 1 stereo headphone/microphone combo jack; 1 RJ-45; 2 DIMM slots with no memory soldered on the mother board, OEM logo should be embossed on the motherboard (no sticker).</p> <p>m) Keyboard spill resistant with backlit keyboard,</p> <p>n) Pointing Devices Click pad with multi-touch gesture support</p> <p>o) Camera 720p HD camera with temporal noise reduction</p> <p>p) Battery 3-cell, 45 - 65 W Li-ion Long-life Battery with 1000 charge should Support battery fast charge - Approximately 50% in 30 minutes should be able to provide battery backup of at least 12 Hours in ideal test conditions.</p> <p>q) Power Supply HP Smart 65 W External AC power adapter with 88% average efficiency or better Adapter</p> <p>r) Weight 1.40 Kg including battery (Maximum weight)</p> <p>s) Security Confirmation required on OEM letter with Environmental management System. Comprehensive end point Security on below the OS, Cybersecurity and privacy protection information security management system, Hardware based endpoint security controller TPM 2.0. Standard Security Lock Slot. Drive lock option for SSD to secure Data.</p> <p>t) Manageability Integrated utility to enables hardware level testing outside the operating system & Drivers should be available on OEM Website for download</p> <p>u) Certifications Microsoft Windows 11, FCC, CE, ROHS, UL, EPEAT, Energy Star, ISO 9001,14001,20001,45001 and 50001 for OEM</p> <p>v) Sustainable impact specifications Low halogen; TCO Certified</p> <p>w) Warranty 3 Years onsite warranty including 3 years on Battery. Note – Bag pack needs to be provided with each Laptop Computer.</p>	<p>Model Name:</p> <p>_____</p> <p>Proposed Configuration:</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p>



ANNEXURE-I (To be submitted in Technical Bid)

TECHNICAL SPECIFICATION

Sl. No.	Generic Configuration	Bidders to specify the Model Name along with Actual / Proposed Configuration
02.	<p>DESKTOP COMPUTER</p> <p>a) Form Factor Micro Tower b) Processor intel® Core™ i5 - 14500 with Intel® UHD Graphics Or Higher c) Memory 16GB (1 X 16GB) DDR5-5600Mhz or better, Memory expandability up to 64 GB with 2 DIMM Slots, d) Chipset H770 and Q670 or Higher e) Storage 512 GB NVMe M.2 SSD with 1 TB SATA HDD (7200 RPM) and both Expandability Up to 2TB Nv ME SSD or better, SATA as well as SSD as optional second storage f) Optical Drive DVD RW 9.5mm /NA g) Graphics Integrated h) Audio Integrated audio controller with internal speaker of at least 2W i) Operating System DOS j) Networking Integrated 10/100/1000 Ethernet Controller, Wi-Fi 6 RTL8T ac2x2 +BT 5.3WW, NA k) Ports HDMI, DP/ VGA as default Total USB port 8 No's, Minimum 6 USB in Front of CPU, 2 USB 3.2 Gen 2 (Min 10 GBPS Port 3 SATA Ports, 1 Type C Port, 1 Serial Port.) l) Slots Minimum 5 including 1 PCI and 2 M.2 slots m) Bays 2X 3.5" Internal, 1 External Bay n) Keyboard USB Wired Keyboard, o) Mouse USB Optical Wired Mouse p) Power Supply 180 W -260 W with 92% efficiency or better q) Volume and Weight No More than 16 L and less than 5KG r) Security TPM 2.0, Integrated Intrusion Sensor, Integrated cable lock slot for keyboard and Mouse Drive Lock for hard disk s) Certifications Microsoft Windows 11 with MS office, FCC, CE, RoHS, UL, EPEAT, Energy Star, ISO 9001, 14001, 20001, 27001, 45001, 50001 for OEM, Top 3 OEM as per latest IDS Report t) Display 21.5" FHD, 1920 x 1080 @ 100Hz with VA display ,250 nits, 3-sided micro-Edgworth Resolution of 1920 X1080, Certificate - TCO, EPEAT, Energy Star. 1 RJ-45, 1 DisplayPort1.2 and HDMI u) Warranty 3 Years onsite v) Environmental Environmental Operating temperature: 10 to 35°C; Operating humidity: 10 to 90% RH Operating temperature: w) Sustainable impact specifications Maximum 15% post-consumer recycled plastic; 80 Plus® Gold power supplies available x) Make shall be from the same OEM for CPU, Monitor, Wired Keyboard and Mouse (Same OEM Logo and same color as base CPU) with min 104 keys standards keyboard.</p>	<p>Model Name:</p> <p>_____</p> <p>Proposed Configuration:</p> <p>a) b) c) d) e)</p>



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3.	<p>Duplex Wifi Network Mono LaserJet Printer</p> <table border="1"> <tr> <td>a) Print Speed</td> <td>Up to 33 ppm</td> </tr> <tr> <td>b) Paper Capacity</td> <td>250 sheet input tray</td> </tr> <tr> <td>c) Resolution</td> <td>1200 dpi</td> </tr> <tr> <td>d) Processor speed</td> <td>800 MHz</td> </tr> <tr> <td>e) Memory</td> <td>256 MB</td> </tr> <tr> <td>f) First print out</td> <td>7.0 sec</td> </tr> <tr> <td>g) Connectivity</td> <td>Hi-Speed USB 2.0 port; 10/100Mbps Ethernet; Wireless 802.11b/g/n,</td> </tr> <tr> <td>h) Wireless Capability</td> <td>Yes</td> </tr> <tr> <td>i) Duplex Printing</td> <td>Automatic (standard)</td> </tr> <tr> <td>j) Duty Cycle</td> <td>50000 Pages per month</td> </tr> <tr> <td>k) Toner capacity</td> <td>1700 pages</td> </tr> <tr> <td>l) Supported OS</td> <td>Windows 11/10 Professional</td> </tr> <tr> <td>m) Warranty</td> <td>3 years onsite.</td> </tr> </table>	a) Print Speed	Up to 33 ppm	b) Paper Capacity	250 sheet input tray	c) Resolution	1200 dpi	d) Processor speed	800 MHz	e) Memory	256 MB	f) First print out	7.0 sec	g) Connectivity	Hi-Speed USB 2.0 port; 10/100Mbps Ethernet; Wireless 802.11b/g/n,	h) Wireless Capability	Yes	i) Duplex Printing	Automatic (standard)	j) Duty Cycle	50000 Pages per month	k) Toner capacity	1700 pages	l) Supported OS	Windows 11/10 Professional	m) Warranty	3 years onsite.	<p>Model Name: _____</p> <p>Proposed Configuration: a) b) c) d) e)</p>
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Declaration: We /our Company understood the requirements involved. We agree to all the terms and conditions as indicated in this Tender Notice. We are not debarred by any of the departments of the Organization / Institute.

Date:

Signature of bidder:

Place:

Seal:



ANNEXURE-II (To be submitted in Financial Bid)

FINANCIAL BID

Sl. No	Item	Quantity (No.) [A]	Unit Price (INR) [B]	Taxes (INR) [C] = 0.18 X B	Total Price (INR) [D] = A X (B + C)
01	<p>LAPTOP COMPUTER</p> <p>Model Name : _____ <i>(Please Specify)</i></p> <p>a) Form Factor Clamshell b) Chassis Aluminium chassis, CNC Aluminium keyboard and Screen to Body ratio minimum 87% c) Chipset Integrated in Processor d) Processor Intel® Core™ Ultra U5-125U or higher e) Memory 16 GB DDR5-5600 MT/s RAM, should support Dual Channel, Memory expandability up to 32 GB with 2 DIMM Slots (no sticker on mother board), memory should not be soldered broken. f) Storage 512 GB NVMe™ M.2 SSD with free one slot g) Graphics Integrated Intel graphics h) Display 14" FHD IPS, with digital microphone and HD Webcam (1920 x 1080), narrow bezel, anti-glare, 300 nits and above, 16:10 panel i) Audio Dual stereo speakers, dual array microphone j) Operating System DOS. k) Networking Integrated Gigabit 10/100/1000 Ethernet Controller & Intel AX211 Wi-Fi 6E 160 MHz +Bluetooth 5.3 l) Ports 2 USB Type-C® 20Gbps signalling rate (USB Power Delivery, DisplayPort™ 1.4, HP Sleep and Charge); 2 USB Type-A 5Gbps signalling rate (1 charging,1 power); 1 HDMI 2.1; 1 stereo headphone/microphone combo jack; 1 RJ-45; 2 DIMM slots with no memory soldered on the mother board, OEM logo should be embossed on the motherboard (no sticker). m) Keyboard spill resistant with backlit keyboard, n) Pointing Devices Click pad with multi-touch gesture support o) Camera 720p HD camera with temporal noise reduction p) Battery 3-cell, 45 - 65 W Li-ion Long-life Battery with 1000 charge should Support battery fast charge - Approximately 50% in 30 minutes should be able to provide battery backup of at least 12 Hours in ideal test conditions. q) Power Supply HP Smart 65 W External AC power adapter with 88% average efficiency or better Adapter r) Weight 1.40 Kg including battery (Maximum weight) s) Security Confirmation required on OEM letter with Environmental management System. Comprehensive end point Security on below the OS, Cybersecurity and privacy protection information security management system, Hardware based endpoint security controller TPM 2.0. Standard Security Lock Slot. Drive lock option for SSD to secure Data. t) Manageability Integrated utility to enables hardware level testing outside the operating system & Drivers should be available on OEM Website for download u) Certifications Microsoft Windows 11, FCC, CE, ROHS, UL, EPEAT, Energy Star, ISO 9001,14001,20001,45001 and 50001 for OEM v) Sustainable impact specifications Low halogen; TCO Certified w) Warranty 3 Years onsite warranty including 3 years on Battery Note – Bag pack needs to be provided with each Laptop Computer.</p>	10			



ANNEXURE-II (To be submitted in Financial Bid)

FINANCIAL BID

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02	<p>DESKTOP COMPUTER</p> <p>Model Name : _____ <i>(Please Specify)</i></p> <table border="1"> <tr> <td>a) Form Factor</td> <td>Micro Tower</td> </tr> <tr> <td>b) Processor</td> <td>intel® Core™ i5 - 14500 with Intel® UHD Graphics Or Higher</td> </tr> <tr> <td>c) Memory</td> <td>16GB (1 X 16GB) DDR5-5600Mhz or better, Memory expandability up to 64 GB with 2 DIMM Slots,</td> </tr> <tr> <td>d) Chipset</td> <td>H770 and Q670 or Higher</td> </tr> <tr> <td>e) Storage</td> <td>512 GB NVMe M.2 SSD with 1 TB SATA HDD (7200 RPM) and both Expandability Up to 2TB Nv ME SSD or better, SATA as well as SSD as optional second storage</td> </tr> <tr> <td>f) Optical Drive</td> <td>DVD RW 9.5mm /NA</td> </tr> <tr> <td>g) Graphics</td> <td>Integrated</td> </tr> <tr> <td>h) Audio</td> <td>Integrated audio controller with internal speaker of at least 2W</td> </tr> <tr> <td>i) Operating System</td> <td>DOS</td> </tr> <tr> <td>j) Networking</td> <td>Integrated 10/100/1000 Ethernet Controller, Wi-Fi 6 RTL8T ac2x2 +BT 5.3WW, NA</td> </tr> <tr> <td>k) Ports</td> <td>HDMI, DP/ VGA as default Total USB port 8 No's, Minimum 6 USB in Front of CPU, 2 USB 3.2 Gen 2 (Min 10 GBPS Port 3 SATA Ports, 1 Type C Port, 1 Serial Port.)</td> </tr> <tr> <td>l) Slots</td> <td>Minimum 5 including 1 PCI and 2 M.2 slots</td> </tr> <tr> <td>m) Bays</td> <td>2X 3.5" Internal, 1 External Bay</td> </tr> <tr> <td>n) Keyboard</td> <td>USB Wired Keyboard,</td> </tr> <tr> <td>o) Mouse</td> <td>USB Optical Wired Mouse</td> </tr> <tr> <td>p) Power Supply</td> <td>180 W -260 W with 92% efficiency or better</td> </tr> <tr> <td>q) Volume and Weight</td> <td>No More than 16 L and less than 5KG</td> </tr> <tr> <td>r) Security</td> <td>TPM 2.0, Integrated Intrusion Sensor, Integrated cable lock slot for keyboard and Mouse Drive Lock for hard disk</td> </tr> <tr> <td>s) Certifications</td> <td>Microsoft Windows 11 with MS office, FCC, CE, RoHS, UL, EPEAT, Energy Star, ISO 9001, 14001, 20001, 27001, 45001, 50001 for OEM, Top 3 OEM as per latest IDS Report</td> </tr> <tr> <td>t) Display</td> <td>21.5" FHD, 1920 x 1080 @ 100Hz with VA display ,250 nits, 3-sided micro-Edgworth Resolution of 1920 X1080, Certificate - TCO, EPEAT, Energy Star. 1 RJ-45, 1 DisplayPort1.2 and HDMI</td> </tr> <tr> <td>u) Warranty</td> <td>3 Years onsite</td> </tr> <tr> <td>v) Environmental</td> <td>Environmental Operating temperature: 10 to 35°C; Operating humidity: 10 to 90% RH</td> </tr> <tr> <td>w) Sustainable impact specifications</td> <td>Maximum 15% post-consumer recycled plastic; 80 Plus® Gold power supplies available</td> </tr> <tr> <td>x) Make shall be from the same OEM for CPU, Monitor, Wired Keyboard and Mouse (Same OEM Logo and same color as base CPU) with min 104 keys standards keyboard.</td> <td></td> </tr> </table>	a) Form Factor	Micro Tower	b) Processor	intel® Core™ i5 - 14500 with Intel® UHD Graphics Or Higher	c) Memory	16GB (1 X 16GB) DDR5-5600Mhz or better, Memory expandability up to 64 GB with 2 DIMM Slots,	d) Chipset	H770 and Q670 or Higher	e) Storage	512 GB NVMe M.2 SSD with 1 TB SATA HDD (7200 RPM) and both Expandability Up to 2TB Nv ME SSD or better, SATA as well as SSD as optional second storage	f) Optical Drive	DVD RW 9.5mm /NA	g) Graphics	Integrated	h) Audio	Integrated audio controller with internal speaker of at least 2W	i) Operating System	DOS	j) Networking	Integrated 10/100/1000 Ethernet Controller, Wi-Fi 6 RTL8T ac2x2 +BT 5.3WW, NA	k) Ports	HDMI, DP/ VGA as default Total USB port 8 No's, Minimum 6 USB in Front of CPU, 2 USB 3.2 Gen 2 (Min 10 GBPS Port 3 SATA Ports, 1 Type C Port, 1 Serial Port.)	l) Slots	Minimum 5 including 1 PCI and 2 M.2 slots	m) Bays	2X 3.5" Internal, 1 External Bay	n) Keyboard	USB Wired Keyboard,	o) Mouse	USB Optical Wired Mouse	p) Power Supply	180 W -260 W with 92% efficiency or better	q) Volume and Weight	No More than 16 L and less than 5KG	r) Security	TPM 2.0, Integrated Intrusion Sensor, Integrated cable lock slot for keyboard and Mouse Drive Lock for hard disk	s) Certifications	Microsoft Windows 11 with MS office, FCC, CE, RoHS, UL, EPEAT, Energy Star, ISO 9001, 14001, 20001, 27001, 45001, 50001 for OEM, Top 3 OEM as per latest IDS Report	t) Display	21.5" FHD, 1920 x 1080 @ 100Hz with VA display ,250 nits, 3-sided micro-Edgworth Resolution of 1920 X1080, Certificate - TCO, EPEAT, Energy Star. 1 RJ-45, 1 DisplayPort1.2 and HDMI	u) Warranty	3 Years onsite	v) Environmental	Environmental Operating temperature: 10 to 35°C; Operating humidity: 10 to 90% RH	w) Sustainable impact specifications	Maximum 15% post-consumer recycled plastic; 80 Plus® Gold power supplies available	x) Make shall be from the same OEM for CPU, Monitor, Wired Keyboard and Mouse (Same OEM Logo and same color as base CPU) with min 104 keys standards keyboard.		02			
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ANNEXURE-II (To be submitted in Financial Bid)

FINANCIAL BID

Sl. No	Item	Quantity (No.) [A]	Unit Price (INR) [B]	Taxes (INR) [C] = 0.18 X B	Total Price (INR) [D] = A X (B + C)
03.	Duplex Wifi Network Mono LaserJet Printer Model Name : _____ <i>(Please Specify)</i> a) Print Speed Up to 33 ppm b) Paper Capacity 250 sheet input tray c) Resolution 1200 dpi d) Processor speed 800 MHz e) Memory 256 MB f) First print out 7.0 sec g) Connectivity Hi-Speed USB 2.0 port; 10/100Mbps Ethernet; Wireless 802.11b/g/n, h) Wireless Capability Yes i) Duplex Printing Automatic (standard) j) Duty Cycle 50000 Pages per month k) Toner capacity 1700 pages l) Supported OS Windows 11/10 Professional m) Warranty Three years On-site Comprehensive OEM Warranty.	03			
04.	Scanner Model Name : _____ <i>(Please Specify)</i> a) Scan resolution, optical Up to 600 dpi b) Bit depth 24-bit (external), 48-bit (internal) c) Scan file format For text & images: PDF, PDF/A, Encrypted PDF, JPEG, PNG, BMP, TIFF, Word, Excel, PowerPoint, Text (.txt), Rich Text (.rtf) and Searchable PDF d) Scanner advanced features Auto-colour detect, auto-crop, auto-exposure, auto orient, OCR, zonal OCR, zonal barcode, edge removal, background cleanup, remove hole, colour drop out, straighten the page, scan to cloud, scan to email, PDF security, Citrix Ready Standard, 50 sheets e) Automatic document feeder capacity f) Automatic document feeder speed Up to 35 ppm/70 ipm (Sheet feed speeds: (All resolutions up to and including 300 ppi). Simplex 35 A4 pages per minute. Duplex 70 A4 images per minute g) Scan size (ADF), maximum 8.5 x 12 inch h) Compatible operating systems Microsoft® Windows® (11,10, 8.1, 7, XP: 32-bit and 64-bit, 2008 R2, 2012 R2, 2016, 2019); MacOS (Catalina 10.15, Mojave 10.14, High Sierra 10.13); Linux (Ubuntu, Fedora, Debian, RHEL, Linux Mint, Open SUSE, Manjiro); Citrix ready i) Warranty Three years On-site Comprehensive OEM Warranty.	05			
GRAND TOTAL					

Declaration: We /our Company understood the requirements involved. We agree to all the terms and conditions as indicated in this Tender Notice. We are not debarred by any of the departments of the Organization / Institute.

Date: _____ **Signature of bidder:** _____

Place: _____ **Seal:** _____